



**If you need a reasonable accommodation, please contact Mr. Trancey Williams at 415-503-6706.**

Meeting Ground Rules

- Host agency facilitates discussions.
- Start on time, end on time, and stick to agenda.
- Actively listen--no side bar conversations.
- No personal attacks.
- Project proponent presentation (before questions and answers) limited to 30 minutes.
- Interested party comments must address specific project being reviewed. Comments related to general DMMO issues may be offered at beginning of DMMO meeting.
- Interested party comments must be related to DMMO issues (e.g., sampling and analysis plans or test results); non-DMMO issues (such as “this project needs an EIS”) should be directed to individual agencies or should use other forums.
- Interested party comments following project presentations shall be no longer than five minutes in length. DMMO agencies may ask clarifying questions of project proponents and commentators. After all comments, project proponent may respond to public comments.
- Interested parties may ask questions or make comments during DMMO discussions before DMMO recommendation is made. Formally close comments before DMMO makes final recommendation.
- Written comments are encouraged and must be regarding DMMO issues or projects.

This agenda is subject to change, depending on the urgency of projects presented and the time available for agencies to review information.